

**Library Subcommittee Meeting
Minutes
October 30, 2003**

In attendance: Bill Bearden, Dick Colby, Christie Farina, Linda Feeney, Rick Miller, Tom Nolan, Kate Ogden, Klee O'Shea, Tom Papademetriou, David Pinto, Carol Rittner.

The meeting was called to order at 5:35 PM by David Pinto.

There were no amendments to the minutes from the last meeting.

Faculty Assembly Constitutional Amendment: The constitutional amendment at the Faculty Assembly is up for a vote in November. The result of the vote will affect the Library Subcommittee and should be examined before the vote takes place.

Coffee Bar in the Library: David Carr has asked for feedback on the idea of a coffee bar in the library. The opinions of the professional staff and the Library Subcommittee have been forwarded to David Carr who in turn will forward them to Rick Hale who sent them on to Marv Wittmer. Marv will make arrangements to meet with the offices involved. The library is looking at eight areas on both the main and lower levels as acceptable locations.

1. The corner of the business resources section.
2. The center of the reference room.
3. The corner of the reference commons area.
4. The abstracts and index section of the Reference Commons area.
5. Outside of the photocopier room in periodicals.
6. Somewhere in government documents.
7. In the exedra on the lower level
8. In the gallery outside of the library.

Cancellations: As announced at the last meeting, the library needs to find \$36,000 in its budget to compensate for price increases for Ebsco subscriptions next year. The only way that this can be done is by canceling subscriptions. Cancellation of:

1. periodical titles which do not fit the collection development policy and have low use will save \$4,000.
2. standing order annual publications with a total of fewer than five uses in the last six years will save \$11,000.
3. microform titles with fewer than eight uses since 2000 will save \$11,000.

This leaves the library short \$10,000. David Pinto would like to see if there is a discrepancy between Ebsco's estimate and actual price before trimming the balance from the firm orders.

Firm Orders: Using allocations from last year, Bill Bearden notified the five divisional representatives of budget money availability.

Media: David Pinto has requested \$10,000 allocation for media acquisitions; some of the money for the book budget may be shifted over to videos. When the library receives its official budget, resources will be allocated to purchase videos and Divisional representatives will be notified..

Future meeting dates:

- **November 20, 2003**
- **December 11, 2003**

The meeting was adjourned at 5:36 PM
Minutes submitted by Lydia Javins